

Philip Tinsley
739 Chikasaw Rd.
Lynchburg, VA 24502
Home 434-239-1825
ptfluffy@yahoo.com

OBJECTIVE

Position in your company.

SUMMARY

Meredith/Burda was purchased by R.R. Donnelley Printing in 1990. I worked in various positions for these companies for 32 years but was forced to change careers when the graphics center in Lynchburg was closed in 2002. The classes at CVCC that I have taken since leaving RR Donnelley have prepared me for a new career in Information services. I have been working in the IT department of JCREW/EDS since 2003. This experience and my management background working in a team based environment, makes me confident I would be a valuable member of your team. I am confident that I can learn anything that I need to know from you to prepare me for a place with your company.

EXPERIENCE

IT Dept Senior Computer Operator- (2003 - present) EDS / at Jcrew

Monitoring and running jobs run on CL86 mainframe, Working with servers, Communicating with customers via E-mail and phone, processing Sap BW reports, PC-Anywhere, Major report printing on 2 IBM printers. Working with Intranet and internet. Experience with SAP, Jobtract, Autosys, Mvs, Jes2, Tso, Crystal Reports, Jcl, and troubleshooting abended jobs and equipment problems.

Senior Graphics Technician, Quality Control Technician, Team Leader - (1970 - 1990) Meredith / Burda, Lynchburg, Va.

Starting in Retouching I was a team Leader assuring the quality and timely completion of all work done by the team. In quality control my responsibility was to assure that the jobs that were produced by multiple teams in different departments met the standards demanded by the customers. As a pre-press Quality Control Tech I worked closely with the customer and the printing plants coordinating work in progress. I also worked with outside vendors both on work that they sent in and work in progress at their site.

Shift Supervisor / Team Leader - (1990 - 2002) R.R. Donnelley, Lynchburg, Va.

As a Shift supervisor my duties included: scheduling vacations; evaluating team members; training; overseeing the team's performance to guarantee deadlines and customer needs were met on each job; interacting with various departments and printing plants; staffing to maintain maximum output; overtime; troubleshooting jobs and equipment, dealing with on the job problems and emergency situations. Extensive work with Photoshop and Quark programs on Pc and Mac Platforms.

ADDITIONAL TRAINING

On the job training, R.R. Donnelley, Lynchburg, Va. - I have had training and worked with Photoshop on PC and Macintosh, Quark Express, Some Adobe Illustrator, Media Bank, some UNIX with our in house database, Lotus Notes

and Zinger-Miller frontline leadership training. I am familiar with Dos, Windows and Macintosh Platforms. I have also studied on my own Assembler, Perl, Visual Basic.net, Frontpage, Asp, and am currently working on CCNA and MCP certifications.

EDUCATION

A.S., Information Systems Technology/ Programming

Central Virginia Community College, Lynchburg, Va.

GPA: 4.0, Major GPA: 3.99. Have taken Visual Basic 6 (1 & 2), Visual C#.net, MS Office Suite, Database Management, Web Page Design with XHTML, Internet, Macromedia Studio4, SQL/Oracle Database Management and Cisco Networking 1st and 2nd Semester. Web project for Bausch and Lomb Employee Training System during IST251.

B.S., Business Management - (1986-1990)

Liberty University, Lynchburg, Va.

GPA: 3.2, Major GPA: 3.2.

CERTIFICATIONS

A+